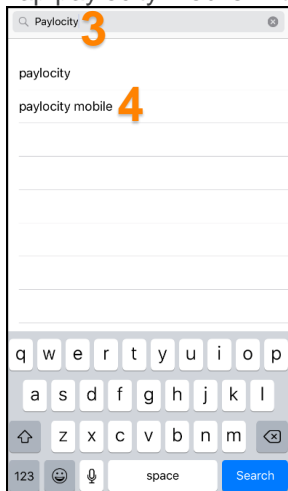


Apple: How to Download Paylocity's Mobile App

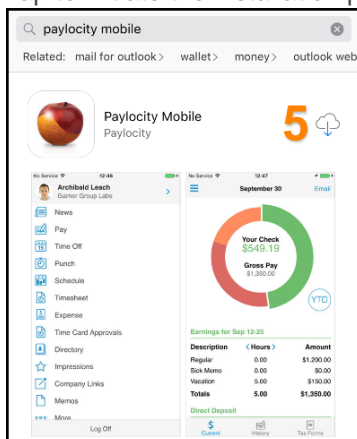
Provides step-by-step instructions for Paylocity users to download Paylocity's Mobile Application (App) to their Apple mobile device: iPhone or iPad.

Download Paylocity's Mobile App

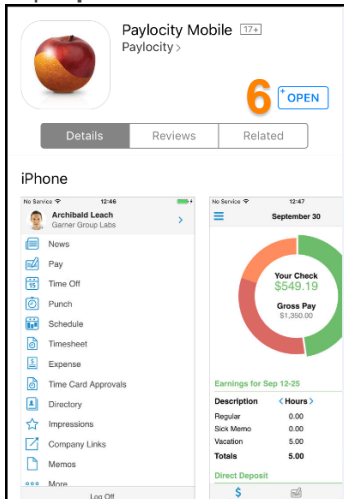
1. Open a live session on your primary mobile device.
2. Paylocity's Mobile App can be downloaded by visiting the [Apple iTunes App Store](#).
3. Find the Search field and enter Paylocity.
4. Tap paylocity mobile in the results section once it appears.



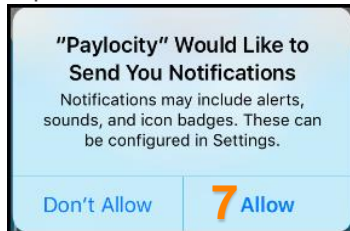
5. Tap to initiate the installation process.



6. Tap **Open** to be directed to the app.



7. Tap **Allow** to allow notifications from the app or **Don't Allow** to block notifications.



Smart Tip

No matter which option is selected, be aware that notifications can be configured via the app's settings in the future.

8. View some of the app's essential features by swiping to the left or tap **Skip** to move to the Login page.



Smart Tip

If you viewed each of the essential feature pages, tap **Get Started** on the final page to be directed to the Login page.

9. Enter your Web Pay credentials and tap **Login**.

- If a user account has not been registered via [Web Pay's full site](#), tap **Register Account** to set up your user account. Reference the [How to Register and Login Using Mobile](#) guide for assistance.

